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Board of Directors Meeting
MINUTES
September 25, 2026 – 9:00 A.M.

The Washington Counties Risk Group (WCRG) Board of Directors conducted a regular meeting via Zoom and at Northern Quest Resort & Casino in Airway Heights, Washington on September 25, 2026, at 9:00 a.m.

ITEM 1: INTRODUCTION & ROLL CALL

Board Member Name:	Board Member Entity:	Attendance:
Scott Hutsell	Lincoln County Commissioner	Present
Cindy Carter	Grant County Commissioner	Absent
Tom Handy	Whitman County Commissioner	Present
Charles Whitman	Asotin County Commissioner	Present
Justin Dixon	Garfield County Commissioner	Present
Marty Hall	Columbia County Commissioner	Present
Montgomery Stobart	Stevens County Commissioner	Present
Mark Letham	Wahkiakum County Commissioner	Present
Robert Dean	Ferry County Commissioner	Present
Brian Nichols	Skamania County Commissioner	Present

Clear Risk Solutions:
Wes Crago
Jessika Tempel
Frank Andrus
Rick Templeton
Lisa Holterhoff
Angela Eloff
Jen Homer
Janessa Wulf
Becca Kirsch
John McMillan
Mark Sherwood
Michael Johnson
Claire Hanberg
Mary Mirante Bartolo – Joined at 9:18 a.m.

Guests:
Jeff Evans – Stevens County Risk Manager
Blair Kok – Grant County Risk Manager

Hutsell welcomed all in attendance and noted that a quorum was present.

ADDITIONS/CHANGES

i. None.

ITEM 2: EXECUTIVE/CLOSED SESSION

i. None.

ITEM 3: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hutsell called for a motion on all consent items. Hall moved to approve the Consent Agenda as presented and seconded by Dixon. With all in favor and none opposed, the motion passed.

The Consent Agenda consisted of the following:

i. Approval of Minutes (July 22, 2026)

ii. Approval of the Claims Vouchers (August 2026, September 2026)
iii. Approval of Scholarship Applications – (None)
iv. Approval of Financials (Bank Statements: June 2026, July 2026, Income Statement, Balance Sheet, and Solvency Test)

ITEM 4: PUBLIC HEARING & INPUT

i. None.

ITEM 5: BOARD RESOLUTIONS

i. None.

ITEM 6: ITEMS FOR BOARD CONSIDERATION

i. Appointment of Public Records Officer
   a. Tempel reported that the State has requested the appointment of a designated Public Records Officer. It was proposed that the PLP Administrative Assistant / Public Records officer serve in this role. All questions were answered. Hutsell called for a motion on all consent items. Stobart moved to approve as presented and seconded by Whitman. With all in favor and none opposed, the motion carried.

ii. WCRG 2027 Calendar
   a. Tempel discussed the 2027 WCRG calendar with the Board. There were no questions. Hutsell called for a motion to approve the 2027 WCRG calendar as presented Nichols moved to approve as presented and seconded by Handy. With all in favor and none opposed, the motion carried.

iii. Bylaws Amendment
   a. Tempel summarized the prior bylaws discussion and proposed amendments to Section 2.2. The amendments would limit Board membership to county commissioners, who have the necessary decision-making authority; remove the final sentence of Section 2.2 as redundant; and add an alternate commissioner while maintaining an alternate list under Section 2.3. Hutsell called for a motion to approve the amendments. Dixon moved to approve as presented, and Whitman seconded. With all in favor and none opposed, the motion passed.

iv. Tort Reform Discussion
   a. The Board discussed ongoing tort reform efforts, including coordination among the five pools and strategies for legislative outreach. Discussion focused on engaging elected officials and county commissioners, particularly before and during the legislative session, and using claims and verdict data to support reform efforts. The group also discussed the financial impact of large verdicts on public entities and the need for legislative changes. There were no additional questions and no action was needed.

ITEM 7: STAFF REPORTS

The following items were discussed, and updates was given. All questions were answered, and no action was taken.

1. Benchmark Analysis
2. Underwriting
3. Marketing
4. Pre-Litigation Program
5. Claims
6. Membership & Retention
7. Financial
8. Risk Management & Zywave
9. Educational Services
10. Communications

ITEM 8: EXECUTIVE REPORT

i. Administrator Report
   a. Templeton thanked the Board and staff for their productive discussions on growth over the past several days. He noted that the preliminary budget figures reflected a worst-case scenario and that staff would evaluate options for budget and will present that at the next Board meeting. Tempel thanked the Board for its participation, leadership, and continued service.

ITEM 9: UPCOMING MEETINGS

i.	Board Meeting:	Wednesday October 22, 2026, via Zoom at 9:00 A.M.
ii.	Fiscal Meeting:	Wednesday November 18, 2026, via Zoom at 9:00 A.M.
iii.	Fiscal Meeting:	Wednesday December 16, 2026, via Zoom at 9:00 A.M.

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 10:48 a.m.

Respectfully submitted,

Jessika Tempel

Jessika Tempel

Scott M. Hutsell

21 Oct 2026 11:33:35 AM PDT

Scott Hutsell, Chairman