



Board of Directors Meeting MINUTES October 22, 2025 – 9:00 A.M.

The Washington Counties Risk Group (WCRG) Board of Directors conducted a regular meeting on October 22, 2025, at 9:00 a.m. via Zoom.

ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Board Member Entity:</u>	<u>Attendance:</u>
Scott Hutsell	Lincoln County Commissioner	Present
Cindy Carter	Grant County Commissioner	Present
Tom Handy	Whitman County Commissioner	Present
Charles Whitman	Asotin County Commissioner	Absent
Justin Dixon	Garfield County Commissioner	Absent
Marty Hall	Columbia County Commissioner	Present
Montgomery Stobart	Stevens County Commissioner	Present
Gene Strong	Wahkiakum County Commissioner	Present
Robert Dean	Ferry County Commissioner	Present
Brian Nichols	Skamania County Commissioner	Present

Clear Risk Solutions:

Wes Crago	Becca Kirsch
Jessika Tempel	Claire Hanberg
John McMillian	Zac Berryman
Mark Sherwood	Pete Wyatt
Frank Andrus	Angela Eloff
Rick Templeton	Rachel Huffman
Mary Mirante Bartolo	Michael Johnson
Patti Ferguson	Steve Whetstone
Lisa Holterhoff	

Guests:

Blair Kok – Grant County Risk Manager
 Jeff Evans – Stevens County Risk Manager
 Sara Slack – Skamania County Risk Manager

Hutsell welcomed all in attendance and noted that a quorum was present.

ADDITIONS/CHANGES

- i. None.

ITEM 2: EXECUTIVE/CLOSED SESSION

- i. None.

ITEM 3: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hutsell called for a motion on all consent items as presented. Nichols moved to approve the Consent Agenda as presented and seconded by Strong. With all in favor and none opposed, the motion passed.

The Consent Agenda consisted of the following:

- i. Approval of Minutes (September 26, 2025)
- ii. Approval of the Claims Vouchers (October 2025)
- iii. Approval of Bank Statement (August 2025)
- iv. Approval of Updated Interlocal Investment Agreement

ITEM 4: PUBLIC HEARING & INPUT

- i. None.

ITEM 5: BOARD RESOLUTIONS

- i. None.

ITEM 6: ITEMS FOR BOARD CONSIDERATION

- i. Officer Elections
 - a. Tempel noted that it was that time of year again for the Board of Directors officer elections. The officer positions include Chair, Vice Chair, and Fiscal Officer. She explained that this is standard practice each year. She explained that these roles also serve on the fiscal committee and that some rotation can be beneficial, as it allows other board members to gain insight reviewing the monthly vouchers in more detail. However, she added that maintaining consistency in the Chair position is also important, but ultimately this is the Boards decision to leave the positions the way they are or if there is any interest in having that discussion to change positions. She handed it over to Hutsell and the Board to have that discussion and reminded the Board that we will need a motion on this.

Hutsell asked the Board if everyone was okay with serving again. Carter, Handy, and Hutsell voiced interest to all serve again. Hutsell called for a motion to approve officer positions as presented, with all positions remaining the same. Hall moved to approve as presented and seconded by Nichols. Carter sustained from voting. With everyone else in favor and none opposed, the motion carried.
- ii. WCRG 2025-2026 Preliminary Budget
 - a. Crago presented the WCRG 2025-2026 Preliminary Budget, noting an overall increase of 3.9%. He clarified that this percentage may vary for individual members based on coverage changes, exposure adjustments, and loss ratios. Crago reviewed budget line items in detail and noted that the new contract fees were updated in accordance with the Professional Services Agreement (PSA) that was approved at the last Board meeting. He explained that the lower renewal increase was attributed to a softening insurance market, decreased property costs, and the overall WCRG pool claim performance. After all questions were answered, Hutsell called for a motion to approve the WCRG 2025-2026 Preliminary Budget as presented. Handy moved to approve as presented and seconded by Dean. With all in favor and none opposed, the motion carried.
- iii. WCRG 2025-2026 Preliminary Renewal Report
 - a. Holterhoff presented the WCRG 2025-2026 Preliminary Renewal Report, noting that staff marketed to multiple carriers for coverage and after reviewing staff's recommendations would be to continue with expiring carrier Munich Re and Hartford Steam Boiler (HSB). She noted that staff recommended to continue to purchase cyber coverage. Holterhoff reminded the Board that with approval of the report grants Clear Risk Solutions authority to bind coverage on the pool's behalf. She reviewed the coverage chart and answered all Board questions. Hutsell called for a motion to approve the WCRG 2025-2026 Preliminary Renewal Report as presented. Dean moved to approve as presented and seconded by Nichols. With all in favor and none opposed, the motion carried.

ITEM 7: EXECUTIVE REPORT

- i. Administrator Report
 - a. Templeton, Andrus, and Tempel expressed their gratitude to the Board for their dedication to county service, the approval of the preliminary budget, and the preliminary renewal report. Templeton specifically acknowledged the Board's leadership and commitment to risk management. Andrus echoed Templeton's sentiments and emphasized appreciation for the ongoing partnership. Crago shared his pride in working with the Board and congratulated them on a successful renewal and collaborative efforts. Hutsell concluded by expressing sincere appreciation for the work staff does in support of the Board.

ITEM 8: UPCOMING MEETINGS

- i. November 19, 2025 – Fiscal Meeting via Zoom at 9:00 AM
- ii. December 17, 2025 – Fiscal Meeting via Zoom at 9:00 AM
- iii. January 21, 2026 – Board of Directors Meeting via Zoom at 9:00 AM

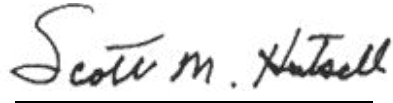
MEETING ADJOURNED

There being no further business, the meeting was adjourned at 9:40 a.m.

Respectfully submitted,



Jessika Tempel



Scott Hutsell, Chairman

21 Jan 2026 11:12:53 AM PST