

## Board of Directors Meeting

### MINUTES

July 23, 2025 – 9:00 A.M.

The Washington Counties Risk Group (WCRG) Board of Directors conducted a regular meeting via Zoom on July 23, 2025, at 9:00 a.m.

#### ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Board Member Entity:</u>	<u>Attendance:</u>
Scott Hutsell	Lincoln County Commissioner	Present
Cindy Carter	Grant County Commissioner	Present
Tom Handy	Whitman County Commissioner	Present
Charles Whitman	Asotin County Commissioner	Present
Justin Dixon	Garfield County Commissioner	Present
Marty Hall	Columbia County Commissioner	Present
Montgomery Stobart	Stevens County Commissioner	Present
Gene Strong	Wahkiakum County Commissioner	Absent
Robert Dean	Ferry County Commissioner	Present
Brian Nichols	Skamania County Commissioner	Present

#### Clear Risk Solutions:

Wes Crago	Becca Kirsch
Jessika Tempel	Claire Hanberg
John McMillian	Jenny Gunderson
Mark Sherwood	Zac Berryman
Frank Andrus	Angela Eloff
Rick Templeton	Phillip Doehle
Mary Mirante Bartolo	Rob Hill
Pete Wyatt	Byron Riche
Patti Ferguson	Dave Kosa
Lisa Holterhoff	

#### Guests:

Andrew Flabetich – Broker, HUB International  
Blair Kok – Grant County Risk Manager  
Aaron Ambrose, Lexipol  
Alec Henderson, Benchmark Analytics  
Shane Heston – Broker, Acrisure  
Sara Slack – HR Administrator, Skamania County

Hutsell welcomed all in attendance and noted that a quorum was present.

#### ADDITIONS/CHANGES

- i. None.

#### ITEM 2: EXECUTIVE/CLOSED SESSION

- i. None.

#### ITEM 3: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hutsell called for a motion on all consent items with scholarship applications approved up to \$1,000. Dean moved to approve the Consent Agenda as presented and seconded by Whitman. With all in favor and none opposed, the motion passed.

strong, but one didn't fully meet the qualifications for the PSA/TPA. He stated that the committee recommends continuing with Clear Risk Solutions (CRS) for PSA/TPA and broker services going forward. With no questions or concerns from the Board, Hutsell called for a motion to select CRS for PSA/TPA. Dixon moved to approve as presented and seconded by Carter. With all in favor and none opposed, the motion carried. Hutsell called for a motion to select CRS for broker services. Hall moved to approve as presented and seconded by Carter. With all in favor and none opposed, the motion carried.

#### **ITEM 7: STAFF REPORTS**

The following items were discussed, and updates were given regarding the following topics. All questions were answered, and no action was taken.

1. Underwriting
2. Marketing
3. Pre-Litigation Program
4. Claims
5. Membership & Retention
6. Financial
7. Risk Management & Zywave
8. Communications

#### **ITEM 8: EXECUTIVE REPORT**

- i. Administrator Report
  - a. Turnbull, Templeton, and Crago thanked the committee for their work and recommendation regarding the PSA/TPA and broker services. Andrus added that staff really appreciates the partnership. Templeton introduced a new teammate Phillip Doehle, who will be working on data analytics. Crago discussed upcoming meetings, thanked the Board for their support on the PSA/TPA again.

#### **ITEM 8: UPCOMING MEETINGS**

- i. August 20, 2025 – Fiscal Meeting via Zoom at 9:00 AM
- ii. September 24-26, 2025 – Board Retreat / Meeting in Leavenworth, WA
- iii. October 22, 2025 – Board of Directors Meeting via Zoom at 9:00 AM

#### **MEETING ADJOURNED**

There being no further business, the meeting was adjourned at 10:45 a.m.

Respectfully submitted,

  
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Jessica Tempel

  
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Scott Hutsell, Chairman