



Board of Directors Meeting

MINUTES

January 23, 2025 – 9:00 A.M.

The Washington Counties Risk Group (WCRG) Board of Directors conducted a regular meeting via Zoom on January 23, 2025, at 9:00 a.m.

ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Board Member Entity:</u>	<u>Attendance:</u>
Scott Hutsell	Lincoln County Commissioner	Present (<i>Left at 9:58 AM</i>)
Cindy Carter	Grant County Commissioner	Present
Tom Handy	Whitman County Commissioner	Present
Charles Whitman	Asotin County Commissioner	Present
Justin Dixon	Garfield County Commissioner	Present
Marty Hall	Columbia County Commissioner	Present
Gregory Young	Stevens County Commissioner	Present
Gene Strong	Wahkiakum County Commissioner	Present
Robert Dean	Ferry County Commissioner	Present
Brian Nichols	Skamania County Commissioner	Present

Clear Risk Solutions:

Wes Crago	Becca Kirsch
Jessika Tempel	Blair Kok
Frank Andrus	Claire Hanberg
Byron Riche	Jenny Gunderson
Rick Templeton	Zac Berryman
Peter Wyatt	Mark Sherwood
Patti Ferguson	Rob Hill
Lisa Holterhoff	Steve Whetstone
Kumau McWilliams	Rachel Huffman

Guests:

Andrew Flabetich – Broker, HUB International
 Colin Kearns – Grant County Attorney
 Jeff Evans – Stevens County Risk Manager
 Sara Slack – Skamania County HR Administrator

Hutsell welcomed all in attendance and noted that a quorum was present.

ADDITIONS/CHANGES

- i. None.

ITEM 2: EXECUTIVE/CLOSED SESSION

- ii. Litigation or Potential Litigation RCW 42.30.110(1)i
 - a. The Board and some staff broke out for executive session at 9:05 AM meeting for 20 minutes. Executive session ended at 9:25 AM.

ITEM 3: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hutsell called for a motion on all consent items. Hall moved to approve the Consent Agenda as presented and seconded by Carter. With all in favor and none opposed, the motion passed.

The Consent Agenda consisted of the following:

- i. Approval of Minutes (October 23, 2024)
- ii. Approval of the Claims Vouchers (November 2024, December 2024, January 2025)
- iii. Approval of Financials

ITEM 4: PUBLIC HEARING & INPUT

- i. None.

ITEM 5: BOARD RESOLUTIONS

- i. None

ITEM 6: ITEMS FOR BOARD CONSIDERATION

- i. WCRG 2024-2025 Final Renewal Report
 - a. Hill discussed the WCRG 2024-2025 Final Renewal Report. He reported that there were very few changes from preliminary renewal report. He discussed some minor changes in the coverage section which included property and crime SIR changed to \$1 million and the auto physical damage coverage sublimit for unscheduled layer for over \$5 million layer. There were some housekeeping changes for equipment breakdown, but those were the only changes to the report. With no additional questions or concerns, Hutsell called for a motion to approve the WCRG 2024-2025 Final Renewal Report. Dixon moved to approve as presented and seconded by Carter. With all in favor and none opposed, the motion carried.
- ii. WCRG 2024-2025 Final Budget
 - a. Crago discussed the WCRG 2024-2025 Final Budget and overall, the budget has increased 11.1%. There were no changes from the preliminary budget. Talked about the budget line items including consultant fees and wanted to point out this is higher due to potentially looking at a couple of partners that work with Law Enforcement and these services should help reduce law enforcement claims, but there will be more discussion with the Board on this at the next meeting. He went through budget line items and mentioned there is a new annual aggregate deductible. With no additional questions or concerns, Hutsell called for a motion to approve the WCRG 2024-2025 Final Budget. Carter moved to approve as presented and seconded by Hall. With all in favor and none opposed, the motion carried.
- iii. Broker Addendum to PSA
 - a. Crago discussed the broker addendum to PSA and how this is an accountability/housekeeping document. Hutsell called for a motion to approve the Broker Addendum to PSA. Whitman moved to approve as presented and seconded by Young. With all in favor and none opposed, the motion carried.
- iv. Mission Statement
 - a. Crago discussed the WCRG Mission Statement. He discussed the moto, value proposition, values, long-term mission, and 2025 objectives. He explained how this is a good tool for the Board to hold CRS accountable and to have objectives. He opened it up for discussion or if the Board had any changes. Hutsell asked the board if they needed more time to review. With no questions or concerns from the Board, Hutsell called for a motion to approve the WCRG Mission Statement. Dixon moved to approve as presented and seconded by Carter. With all in favor and none opposed, the motion carried.

ITEM 7: STAFF REPORTS

The following items were discussed, and updates were given regarding the following topics. All questions were answered, and no action was taken.

1. Underwriting
2. Marketing
3. Pre-Litigation Program
4. Claims
5. Membership & Retention
6. Financial
7. Risk Management & Zywave
8. Communications

ITEM 8: EXECUTIVE REPORT

- i. Administrator Report
 - a. Andrus and Templeton thanked the Board for their time and how nice it is to see everyone again and appreciate everything the board is doing. Andrus mentioned it was great to hear the staff updates and see all the work everyone is doing. Templeton updated the Board on staff's plan for Clear Risk Solutions (CRS) to move buildings, CRS has moved out of building that we've been in for 20 years and the temporary space will be done soon. He discussed how staff's plan is to get another location in Ephrata, but more to come on that later. Crago talked about upcoming meetings and main conversation for April's meeting will be discussion on the new potential partner for law enforcement but will have more discussion on that at the next meeting.

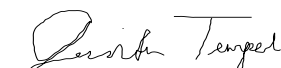
ITEM 8: UPCOMING MEETINGS

- i. February 19, 2025 – Fiscal Meeting via Zoom at 9:00 AM
- ii. March 19, 2025 – Fiscal Meeting via Zoom at 9:00 AM
- iii. April 30, 2025 – Board of Directors Meeting via Zoom at 9:00 AM

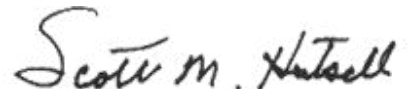
MEETING ADJOURNED

There being no further business, the meeting was adjourned at 10:10 a.m. Carter called for a motion to adjourn meeting. Dixon moved to adjourn and seconded by Hall. With all in favor and none opposed, the meeting was adjourned.

Respectfully submitted,



Jessica Tempel



Scott Hutsell, Chairman

8 May, 2025 1:51:11 PM PDT