



## Board of Directors Meeting MINUTES

September 27, 2024 – 9:00 A.M.

The Washington Counties Risk Group (WCRG) Board of Directors conducted a regular meeting at Northern Quest Resort in Airway Heights, Washington on September 27, 2024, at 9:03 a.m.

### ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Representation Member Entity:</u>	<u>Attendance:</u>
Scott Hutsell	Lincoln County Commissioner	Present
Cindy Carter	Grant County Commissioner	Present
Michael Largent	Whitman County Commissioner	Present
Charles Whitman	Asotin County Commissioner	Present
Justin Dixon	Garfield County Commissioner	Present ( <i>Joined at 9:28 a.m.</i> )
Marty Hall	Columbia County Commissioner	Present
Gregory Young	Stevens County Commissioner	Present
Gene Strong	Wahkiakum County Commissioner	Present
Robert Dean	Ferry County Commissioner	Present
Tom Lannen	Skamania County Commissioner	Absent

### Clear Risk Solutions:

Wes Crago	Dave Kosa
Jessika Tempel	Becca Kirsch
Claire Hanberg	Blair Kok
Frank Andrus	Mark Sherwood
Byron Riche	Rob Hill
Rick Templeton	Steve Whetstone
Zac Berryman	Angela Eloff

### Guests:

Jeff Evans - Stevens County Risk Manager  
 Shane Heston – Broker, Acrisure  
 Don Dashiell – Former Stevens County Commissioner

Hutsell welcomed all in attendance and noted that a quorum was present.

### ADDITIONS/CHANGES

- i. None.

### ITEM 2: EXECUTIVE/CLOSED SESSION

- ii. None.

### ITEM 3: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hutsell called for a motion on all consent items with a \$1,000 per scholarship cap. Hall moved to approve the Consent Agenda as presented and seconded by Whitman seconded. With all in favor and none opposed, the motion passed.

The Consent Agenda consisted of the following:

- i. Approval of Minutes (July 24, 2024)
- ii. Approval of the Claims Vouchers (August 2024, September 2024)
- iii. Approval of Scholarships (1 – Grant County, 2 – Skamania County)
- iv. Approval of Financials



#### ITEM 4: PUBLIC HEARING & INPUT

- i. None.

#### ITEM 5: BOARD RESOLUTIONS

- i. None

#### ITEM 6: ITEMS FOR BOARD CONSIDERATION

- i. Form TPA Committee
  - a. Crago discussed the process of TPA/Professional Service Agreement and looking for two volunteers to review contract and materials. Charles Whitman and Scott Hutsell volunteered. There were no questions, and no motion was needed.
- ii. Renewal Forecast
  - a. Crago discussed how construction and property values are looking good and are right in line with inflation; property value increase is looking like it will be 3.1%. He discussed how he has been in good contact with the reinsurance level and at this time it's looking around 16-19% increase. He discussed how this could change depending on claim preference and keeping an eye on hurricanes but will have more to update at the next meeting.
- iii. Audit results
  - a. Crago discussed how it was a good audit this year with no findings and thanked the team for their work. There were no additional questions, and no motion was needed.
- iv. ACH for vendors
  - a. Kirsch discussed ACH payments with the board and looking to get approval from the board to be able to process these payments. Hutsell called for a motion to approve ACH payments. Carter moved to approve as presented and seconded by Strong. With all in favor and none opposed, the motion carried.
- v. WCRG 2025 Meeting Calendar
  - a. Tempel discussed meeting calendar for 2025 and asked if there were any objections with dates presented. Hutsell called for a motion to approve WCRG 2025 Meeting Calendar. Hall moved to approve as presented and seconded by Carter. With all in favor and none opposed, the motion carried.
- vi. Jail Technology
  - a. Crago updated the board that staff is looking into different vendors and looking at getting feedback from other counties. There were no additional questions, and no motion was needed.
- vii. New Member Reports
  - a. Crago discussed new member reports and how they will be out around renewal time. The reports will be a great way to look at trend lines and see how you are doing compared to others. There were no additional questions, and no motion was needed.

#### ITEM 7: STAFF REPORTS

The following items were discussed, and updates were given regarding the following topics. All questions were answered, and no action was taken.

- i. Underwriting
- ii. Marketing
- iii. Pre-Litigation Program
- iv. Claims
- v. Membership Retention



**WCRG**  
Washington Counties Risk Group

For Washington Counties, By Washington Counties

- vi. Financial
- vii. Risk Management & Zywave
- viii. Communications

**ITEM 8: EXECUTIVE REPORT**

- i. Administrator Report – Templeton, Andrus, and Crago thanked the board for their service and leadership. Crago talked about priorities around risk management and structure of WCRG and how staff will work with the board on a mission statement for the pool.

**ITEM 8: UPCOMING MEETINGS**

- i. October 23, 2024 – Full Board of Directors Meeting via Zoom
- ii. November 20, 2024 – Fiscal Meeting via Zoom
- iii. December 18, 2024 – Fiscal Meeting via Zoom

**MEETING ADJOURNED**

There being no further business, the meeting was adjourned at 10:01 a.m.

Respectfully submitted,

Jessika Tempel

Scott Hutsell, Chairman