



**Board of Directors Meeting  
MINUTES  
January 24, 2024 – 9:00 A.M.**

The Washington Counties Risk Group (WCRG) Board of Directors conducted a regular meeting via Zoom on January 24, 2024, at 9:03 a.m.

**ITEM 1: INTRODUCTION & ROLL CALL**

<u>Board Member Name:</u>	<u>Representation Member Entity:</u>	<u>Attendance:</u>
Scott Hutsell	Lincoln County Commissioner	Present
Cindy Carter	Grant County Commissioner	Absent
Michael Largent	Whitman County Commissioner	Present
Charles Whitman	Asotin County Commissioner	Present
Justin Dixon	Garfield County Commissioner	Present
Marty Hall	Columbia County Commissioner	Present
Wes McCart	Stevens County Commissioner	Present
Gene Strong	Wahkiakum County Commissioner	Present
Michael Heath	Ferry County Commissioner	Absent
Tom Lannen	Skamania County Commissioner	Present

**Clear Risk Solutions:**

Wes Crago	Dave Kosa
Claire Hanberg	Blair Kok
Angela Eloff	Mark Sherwood
Frank Andrus	Becca Kirsch
Byron Riche	Rob Hill
Jen Homer	Ellen Kosa

**Guests:**

Jared Smith – S3 Management  
 Jeff Yates – S3 Management  
 Ashley Kilts – Columbia County  
 Mark Burrows – Stevens County Commissioner  
 Jeff Evans - Stevens County Risk Manager  
 Shane Heston – Broker

Hutsell welcomed all in attendance and noted that a quorum was present.

**ADDITIONS/CHANGES**

There were no changes to the agenda other than noting a minor error – “Servpro” was meant to read “Resource Pro”.

**ITEM 2: EXECUTIVE/CLOSED SESSION**

- i. None.

**ITEM 3: CONSENT AGENDA**

The Consent Agenda items were reviewed by all board members. Hutsell called for a motion on all consent items. Dixon moved to approve the Consent Agenda as presented and seconded by Whitman seconded. With all in favor and none opposed, the motion passed.

The Consent Agenda consisted of the following:

- i. Approval of the October 25, 2023, Minutes
- ii. Approval of the Claims Voucher for November 2023
- iii. Approval of the Claims Voucher for December 2023



- iv. Approval of Financial Reports

#### **ITEM 4: PUBLIC HEARING & INPUT**

- i. None.

#### **ITEM 5: BOARD RESOLUTIONS**

- i. None.

#### **ITEM 6: ITEMS FOR BOARD CONSIDERATION**

- i. Discussion: S3 Management Group UI-4-Sentinel Program
  - a. Smith and Yates gave a short presentation to the board on the various unemployment solutions and services they provide as an organization. They then presented several ways they could partner with WCRG for these services, to be discussed at the next board meeting in April. All questions were answered.
- ii. Discussion: Resource Pro
  - a. Eloff gave a presentation to the board explaining Resource Pro and how it has been utilized by the Clear Risk Solutions underwriting department. No questions.
- iii. Approve Final 2023-2024 Budget
  - a. Crago went over the final budget as presented. Hutsell called for a motion to approve, Largent moved to approve, Dixon seconded. With all in favor, the motion passed.
- iv. Approve Final 2023-2024 Renewal Report
  - a. Eloff went over the final renewal report as presented. Hutsell called for a motion to approve, Lannen moved to approve, Hall seconded. With all in favor, the motion passed.

#### **ITEM 7: STAFF REPORTS**

The following items were discussed, and updates were given regarding the following topics. All questions were answered, and no action was taken.

- i. Financial
- ii. Marketing
- iii. Pre-Litigation Program
- iv. Claims
- v. Risk Management & Zywave
- vi. Membership Retention

#### **ITEM 8: EXECUTIVE REPORT**

- i. Administrator Report – Andrus thanked the board for their time and gave a brief administrative report. Crago gave a brief update for the market report and budget forecast. Whitman mentioned their efforts to address Joint & Several at the legislative level.

#### **ITEM 8: UPCOMING MEETINGS**

- i. February 21, 2024 – Fiscal Meeting via Zoom
- ii. March 20, 2024 – Fiscal Meeting via Zoom
- iii. April 17, 2024 – Full Board of Directors Meeting via Zoom and In-Person

#### **MEETING ADJOURNED**

There being no further business, the meeting was adjourned at 10:04 a.m.

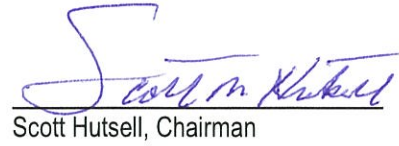


**WCRG**  
Washington Counties Risk Group

For Washington Counties, By Washington Counties

Respectfully submitted,

  
Claire Hanberg

  
Scott Hutsell, Chairman