



*For Washington Counties, By Washington Counties*

**Board of Directors' Meeting**  
451 Diamond Drive, Ephrata WA  
**Wednesday, February 19, 2020– 10:00AM**

**MINUTES**

The Washington Rural Counties Insurance Program conducted their February 19, 2020, Board of Directors meeting at 451 Diamond Drive, Ephrata WA.

Chairman Stevens opened the meeting at 10:00 a.m.

**ITEM 1 – INTRODUCTION AND ROLL CALL:**

Board members participating: Don Dashiell, Stevens County Commissioner; Scott Hutsell, Lincoln County Commissioner; Richard Stevens, Grant County Commissioner; Dan Cothorn, Wahkiakum County Commissioner; Michael Largent, Whitman County Commissioner; Johnna Exner, Ferry County Commissioner; Nathan Davis, Ferry County Commissioner and Jim Jeffords, Asotin County Commissioner. Also participating from the Administration Office: Jenni Bates, Rich Moore, Frank Andrus, Phil Riche, Becca Kirsch, Rob Hill, and Angela Eloff. Ellen Kosa, Rachel Huffman, Mark Sherwood and Blair Kok representing Clear Risk Solutions. Member visitor Commissioner Wes McCart from Stevens County also participated.

**ITEM 2 – ADDITIONS:**

Additions to the agenda were called for. There was one. Stevens County appeal will be item #14 on the Agenda. Motion by Hutsell to approve the additions to the meeting agenda, second by Largent. Motion carried.

**ITEM 3**

**ELECTION OF OFFICERS:**

Chair Stevens called for the annual nominations for WRCIP Chairman, Vice Chairman and Fiscal Officer. After some discussion a motion by Largent to keep the same slate of officers for one more year. Second by Dashiell, motion carried.

Chairman – Commissioner Stevens  
Vice Chairman – Commissioner Hutsell  
Fiscal Officer – Commissioner Jeffords

**ITEM 4**

**APPROVAL OF VOUCHERS:**

Andrus gave an overview of the items listed on the Voucher Summary.

Vouchers audited and certified by the auditing officer, as required by RCW 42.24.080, and those expense Reimbursements and certified claims as required by RCW 42.24.090, have been recorded on a listing, which has been made available to the Board.

As of this date, February 19, 2020, the Board approves for payment the fiscal committee vouchers included in the list provided and further described as follows: November 2019 Voucher #18/19-12 in the amount of \$278,103.15, December 2019 Voucher #19-20-01 in the amount of \$511,748.68. January 2020 Voucher # 19-20-02 in the amount of 1,214,850.04 and February 2020 Voucher #19/20-03 in the amount of \$3,865,886.35. Motion Hutsell to approve all vouchers and summaries as presented above; second by Largent, motion carried.

The October 25, 2019 minutes were reviewed – Motion by Hutsell to approve the minutes as written, second by Largent, Motion carried.

**ITEM 5– FINANCIAL REPORT:**

E. Kosa gave an over view of the income statement and balance sheet dated November 30, 2019. The solvency test was also discussed showing the WRCIP greatly passing.

The bank statements and transfers were also reviewed by the full board to date. Motion Hutsell to approve the bank statements and transfers as presented. Second by Jeffords, motion carried

**ITEM 6 – FALLQUIST ACTUARY UPDATE:**

Riche led the discussion regarding the WRCIP longtime Actuary Dick Fallquist's retirement. He will continue thru May, and help train the new Actuary chosen thru the upcoming bid process. The Board asked CRS to keep them apprised of the process to hire a new program Actuary.

**ITEM 7- RISK MANAGEMENT REPORT:**

McBride and staff gave an update regarding the regional trainings that were held in 2019, and those trainings forward being planned for 2020. Some will be advertised starting in mid-March. Larson talked about Cyber Security and will continue to do so throughout the year. It's becoming a hot topic for all.

**ITEM 8 – INSURANCE MARKET UPDATE:**

Riche spoke to the Board and those present about the 2020 insurance market. It's hard to tell currently because it's early, but we can see what other programs are dealing with. All lines look to be seeking rate this year. We will continue to promote your program to all carries and get quotes from several.

**ITEM 9 – MARKETING UPDATE:**

Riche spoke of several Counties reaching out for additional information. CRS will keep the Board updated.

**ITEM 10 – LEGISLATIVE REPORT:**

Moore went over a written legislative report prepared by Alex Hur the WRCIP Lobbyist. All questions were answered and some discussion took place.

**ITEM 11 – BROKERAGE CONTRACT RECOMMENDATION:**

Moore suggested to the Board and those present that the Brokerage contract RFQ takes place in late spring or early summer. More discussion will follow. Motion by Hutsell to approve that timeline, second by Largent. Motion carried.

**ITEM 12 – DISCUSSION REGARDING LOCAL BROKER/AGENT FEES:**

The Board has asked Riche to present a few recommendations around the local broker fee allocation within the budget and report back at the annual Board retreat in August.

**ITEM 13 – CLAIMS AUDIT RFQ:**

Moore spoke of the upcoming claims audit RFQ in process. There will be interviews in April if needed and the process should be completed then.

**ITEM 14 – STEVENS COUNTY APPEAL:**

Commissioner Dashiell and Commissioner McCart spoke to the Board regarding a claim. Please consider this verbal discussion as a request for an appeal to the WRCIP Board. The request was to have this situation reviewed by CRS and Counsel. The Board agreed to have CRS review the claim and report back.

**ITEM 15 – NEXT MEETING:**

The next meeting of the Board is scheduled for May 27, 2020 at 10:00 a.m., 451 Diamond Drive, Ephrata.

Respectfully submitted,

  
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Jenni Bates

  
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Richard Stevens, Chairman