



# Board of Directors' Meeting MINUTES September 30, 2022 – 9:00 A.M.

The Washington Rural Counties Insurance Program (WRCIP) Board of Directors conducted a regular meeting on September 30, 2022 at 9:00 a.m. at Northern Quest.

## ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Representation Member Entity:</u>	<u>Attendance:</u>
Scott Hutsell	Lincoln County Commissioner	Present
Cindy Carter	Grant County Commissioner	Present
Derek Gianukakis	Ferry County Commissioner	Present
Dan Christopher	Klickitat County Commissioner	Present
Michael Largent	Whitman County Commissioner	Present
Charles Whitman	Asotin County Commissioner	Present
Justin Dixon	Garfield County Commissioner	Present
Marty Hall	Columbia County Commissioner	Present
Wes McCart	Stevens County Commissioner	Present
Gene Strong	Wahkiakum County Commissioner	Present

### Clear Risk Solutions:

Wes Crago	Jenny Gunderson
Jessika Tempel	Byron Riche
Angela Eloff	Frank Andrus
Mark Sherwood	Steve Whetstone
Becca Kirsch	Brian Turnbull
Rick Templeton	Patti Ferguson

### Guests:

Shane Heston  
Jeff Evans

Hutsell welcomed all in attendance and noted that a quorum was present.

## ITEM 2: EXECUTIVE/CLOSED SESSION

- i. Executive session for Planning or Adopting Strategy for Negotiations [RCW 42.30.140(4)b] were discussed with no action. The Board, Wes Crago, Rick Templeton, Frank Andrus, Brian Turnbull, and Angela Eloff entered executive session at 9:00 a.m. and exited at 9:15 a.m.

## ITEM 3: ADDITIONS

None.

## ITEM 4: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hutsell called for a motion on all consent items. Largent moved to approve the Consent Agenda as presented and seconded by Whitman. With all in favor and none opposed, the motion carried.

The Consent Agenda consisted of the following:

- i. Approval of the July 27, 2022 Minutes
- ii. Approval of the Claims Vouchers – April 2022 & August 2022, September 2022
- iii. Approval of Financial Reports

## ITEM 5: PUBLIC HEARING & INPUT

- i. None.

**ITEM 6: BOARD RESOLUTIONS**

- i. 22-03 Cancellation for Non-Payment Policy
  - a. Crago discussed the updated changes on the resolution for the 22-03 Cancellation for Non-Payment Policy with the Board of Directors. Hutsell called for a motion for approval of 22-03 Cancellation for Non-Payment Policy. McCart moved to approve the 22-03 Cancellation for Non-Payment Policy as presented and seconded by Carter. With all in favor and none opposed, the motion carried.

**ITEM 7: ITEMS FOR BOARD CONSIDERATION**

- i. Property Inspections & Appraisals
  - a. Crago discussed how staff is working with CBIZ on property inspections and appraisals and there is more work to be done at this time, this is just informational. No action was taken.
- ii. 2020-21 State Audit Results
  - a. Tempel discussed that there was both accountability and financial audits this year and there were no findings, no exit items, and no management letters and that all the recommendations have been implemented by staff. No action was taken.
- iii. New Resources for Members
  - a. Crago discussed how staff is working on more preventative resources to limit losses. Sherwood went into detail on some HSB sensors that can help with losses, water sensor being a main one. Crago added that staff is continuing to work with partners for educational trainings for accreditation. No action was taken.
- iv. New Website for WCRG
  - a. Tempel discussed how staff went out for Website RFP for the pool to improve the website and make it more assessable. There were two proposals and after review staff's recommendation is to move forward with D2 Creative LLC with the Board of Directors for approval. Hutsell called for a motion for approval of D2 Creative LLC for website design services. Largent moved to approve D2 Creative LLC for website design services as presented and seconded by Dixon. With all in favor and none opposed, the motion carried.
- v. Discussion of WCRG Logo
  - a. Crago presented WCRG logo options to the Board for consideration. The Board gave staff some feedback on the direction they like, and staff will bring this to the designer to get options for the Board in a future meeting. No action was taken.

**ITEM 8: STAFF REPORTS**

The following items were discussed, and updates were given regarding the following topics. All questions were answered, and no action was taken.

- i. Underwriting
- ii. Marketing
- iii. Pre-Litigation Program
- iv. Financial
- v. Claims
- vi. Risk Management & Enquiron

**ITEM 9: EXECUTIVE REPORT**

- i. Administrator Report – Templeton wanted to thank everyone for being here and appreciated the work that staff and the WRCIP Board do. Andrus agreed with Templeton and wanted to thank the Board for their service. Crago discussed with the Board of Directors and staff that staff will be meeting with carriers and that the meeting in October staff will start talking about budget. He also wanted to thank the Board for their time and service being a Board member.

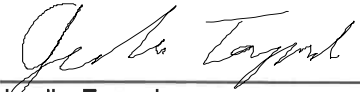
**ITEM 9: UPCOMING MEETINGS**

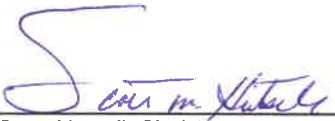
- i. October 26, 2022 – Board of Directors Meeting/Budget Meeting, via Zoom
- ii. November 17, 2022 – Fiscal Meeting via Zoom

**MEETING ADJOURNED**

There being no further business, the meeting was adjourned at 10:20 a.m.

Respectfully submitted,

  
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Jessica Tempel

  
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Scott Hutsell, Chairman