



**Board of Directors Meeting  
MINUTES  
September 29, 2023 – 9:00 A.M.**

The Washington Counties Risk Group (WCRG) Board of Directors conducted a regular meeting at Northern Quest Resort on September 29, 2023, at 9:00 a.m.

**ITEM 1: INTRODUCTION & ROLL CALL**

<b><u>Board Member Name:</u></b>	<b><u>Representation Member Entity:</u></b>	<b><u>Attendance:</u></b>
Scott Hutsell	Lincoln County Commissioner	Present
Cindy Carter	Grant County Commissioner	Present
Michael Largent	Whitman County Commissioner	Present
Charles Whitman	Asotin County Commissioner	Present
Justin Dixon	Garfield County Commissioner	Absent
Marty Hall	Columbia County Commissioner	Present
Wes McCart	Stevens County Commissioner	Present
Gene Strong	Wahkiakum County Commissioner	Present
Michael Heath	Ferry County Commissioner	Absent

**Clear Risk Solutions:**

Wes Crago	Mark Sherwood
Jessika Tempel	Jenny Gunderson
Claire Hanberg	Becca Kirsch
Angela Eloff	Dave Kosa
Frank Andrus	Rick Templeton
Blair Kok	Austin Chamberlin

**Guests:**

Tom Lannen – Skamania County Commissioner  
 Jeff Evans – Stevens County Risk Manager  
 Paul Rosner – Soha & Lang, P.S. *(left at 9:25 a.m.)*

Hutsell welcomed all in attendance and noted that a quorum was present.

**ITEM 2: EXECUTIVE/CLOSED SESSION**

- i. Executive Session. Litigation and Potential Litigation
  - a. Scott Hutsell, Cindy Carter, Michael Largent, Charles Whitman, Justin Dixon, Marty Hall, Wes McCart, Gene Strong, Wes Crago, Jessika Tempel, Rick Templeton, Frank Andrus, Dave Kosa, and Paul Rosner adjourned to Executive Session at 9:01 a.m. for 15 minutes to discuss litigation and potential litigation per RCW 42.30.110(1)i. and was extended 10 additional minutes. The meeting was reconvened to regular session at 9:24 a.m. There was no action taken.

**ITEM 3: ADDITIONS/CHANGES**

Hutsell called for any changes to the agenda. There were no changes.

**ITEM 4: CONSENT AGENDA**

The Consent Agenda items were reviewed by all board members. Hutsell called for a motion on the consent items. Largent moved to approve the Consent Agenda as presented and seconded by McCart. With all in favor and none opposed, the motion carried.



# WCRG

Washington Counties Risk Group

For Washington Counties, By Washington Counties

The Consent Agenda consisted of the following:

- i. Approval of the July 19, 2023, and September 14, 2023, Minutes
- ii. Approval of the Claims Voucher for August 2023, September 2023
- iii. Approval of Financial Reports

#### **ITEM 5: PUBLIC HEARING & INPUT**

- i. None.

#### **ITEM 6: BOARD RESOLUTIONS**

- i. Resolution 23-02: Joint and Several
  - a. Crago discussed with the Board the staff's plan to reform Joint and Several. Staff will work with attorneys and other pools for engagement. Hutsell called for a motion on Resolution 23-02: Joint and Several. McCart moved to approve and seconded by Whitman. With all in favor and none opposed, the motion carried.

#### **ITEM 7: ITEMS FOR BOARD CONSIDERATION**

- i. Audit Update
  - a. Tempel discussed this year's Financial Audit, reported that it went smoothly, and thanked the Board and staff for their work in this area. No action was taken.

#### **ITEM 8: STAFF REPORTS**

The following items were discussed by staff, and updates were given regarding the following topics. All questions were answered, and no action was taken.

- i. Underwriting
- ii. Marketing
- iii. Pre-Litigation Program
- iv. Claims
- v. Financial
- vi. Risk Management & Zywave
- vii. Communications

#### **ITEM 9: EXECUTIVE REPORT**

- i. Administrator Report – Andrus, Templeton, and Crago thanked staff and the board for the work they do on behalf of WCRG and their participation at the retreat. Crago added that staff will be working on the preliminary budget and will discuss at next meeting. Sherwood, Andrus, Templeton, and Crago all welcomed Skamania County to the pool.

#### **ITEM 10: UPCOMING MEETINGS**

- i. October 25, 2023 – Board Meeting via Zoom
- ii. November 15, 2023 – Fiscal Meeting via Zoom
- iii. December 20, 2023 – Fiscal Meeting via Zoom

#### **MEETING ADJOURNED**

There being no further business, the meeting was adjourned at 10:10 a.m.



# WCRG

Washington Counties Risk Group

For Washington Counties, By Washington Counties

Respectfully submitted,

---

Jessika Tempel

---

Scott Hutsell, Chairman