



For Washington Counties, By Washington Counties

Board of Directors Meeting MINUTES

April 20, 2023, at 9:00 a.m.

The Washington Counties Risk Group (WCRG) Board of Directors conducted a regular meeting via Zoom on April 20, 2023, at 9:00 a.m.

ITEM 1: INTRODUCTION & ROLL CALL

<u>Board Member Name:</u>	<u>Representation Member Entity:</u>	<u>Attendance:</u>
Scott Hutsell	Lincoln County Commissioner	Present
Cindy Carter	Grant County Commissioner	Present
Michael Largent	Whitman County Commissioner	Present
Charles Whitman	Asotin County Commissioner	Present
Justin Dixon	Garfield County Commissioner	Present
Marty Hall	Columbia County Commissioner	Present
Wes McCart	Stevens County Commissioner	Present
Gene Strong	Wahkiakum County Commissioner	Present (<i>left at 9:29 am</i>)
Michael Heath	Ferry County Commissioner	Present

Clear Risk Solutions:

Becca Kirsch	Blair Kok
Claire Hanberg	Angela Eloff
Ellen Kosa	Byron Riche
Frank Andrus	Rick Templeton
Jessika Tempel	Rick Doehle
Steve Whetstone	Rob Hill
Wes Crago	Mark Sherwood

Guests:

Tom Lannen – Skamania County Commissioner
 Shane Heston – Broker – Trask Insurance
 Kristi Zinn – Columbia County

Hutsell welcomed all in attendance and noted that a quorum was present.

ITEM 2: EXECUTIVE/CLOSED SESSION

- i. None.

ITEM 3: ADDITIONS

- i. Crago reported there were no additional changes to the amended agenda that was sent out prior to the meeting.

ITEM 4: CONSENT AGENDA

The Consent Agenda items were reviewed by all board members. Hutsell called for a motion on all consent items. McCart moved to approve the Consent Agenda as presented and seconded by Dixon. With all in favor and none opposed, the motion carried.

The Consent Agenda consisted of the following:

- i. Approval of the January 18, 2023, Minutes
- ii. Approval of the Claims Voucher for February 2023, March 2023, and April 2023
- iii. Approval of Financial Reports
- iv. Scholarship applications (Grant County, Lincoln County)

ITEM 5: PUBLIC HEARING & INPUT

- i. None.

ITEM 6: BOARD RESOLUTIONS

- i. None.

ITEM 7: ITEMS FOR BOARD CONSIDERATION

- i. Name change finalized for WCRG
 - a. Tempel informed the Board and staff that the name change for Washington Counties Risk Group (WCRG) is complete. Discussed the process and how it was filed with Department of Revenue as a DBA and how all members and brokers were notified of the change from the communications platform. No action was taken.
- ii. Corrections In-Service Training
 - a. Crago discussed with the Board and staff of an upcoming corrections training that will be in September 2023. Staff is still working on details, but there will be communications out regarding this training so be on the lookout. No action was taken.

ITEM 8: STAFF REPORTS

The following items were discussed, and updates were given regarding the following topics. All questions were answered, and no action was taken.

- 1. Underwriting
- 2. Marketing
- 3. Pre-Litigation Program
- 4. Claims
- 5. Financial
- 6. Risk Management & Zywave
- 7. Communications

ITEM 9: EXECUTIVE REPORT

- i. Administrator Report – Andrus, Templeton, and Crago thanked the board for their work and welcomed Commissioner Lannen and Commissioner Heath. Crago gave a quick update that staff is already meeting with carriers and plan to meet again in June. He hopes to have a rough idea of what renewal will look like at the July Board meeting.

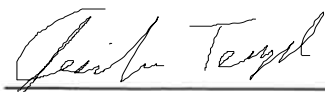
ITEM 10: UPCOMING MEETINGS

- i. May 17, 2023 – Fiscal Meeting via Zoom
- ii. June 21, 2023 – Fiscal Meeting via Zoom
- iii. July 19, 2023 – Board Meeting via Zoom

MEETING ADJOURNED

There being no further business, the meeting was adjourned at 9:54 a.m.

Respectfully submitted,



Jessika Tempel



Scott Hutsell